

ADG- Work Method Statement		
Contractor: Anydoor & Gates Pty Ltd		Date:
Customer:		Job: Roller shutter installations
Site Address:		Area:
Procedure (in steps):	Possible Hazards:	Safety Controls:
1. Make sure working area is clear	Unassociated materials in way can make area unsafe	Will not start until area cleared
2. Set up ladder and steps	Person falling from ladder or steps	Ladders and steps on firm footing
3. Check area for pedestrian traffic	Injury from falling objects	Physical check when ascending/descending ladder
4. Use of power tools may be required	Electrocution	Check all leads for faults
5. Safety glasses	Damage to eye sight	Glasses to be worn
6. Electric arc welding	Damage to sight, burns to skin	Welding helmet & gloves to be used
7. Set up lifting equipment	Injury if not installed properly	Secure lifting equipment properly
8. Check and clear site	Unassociated materials in way can make area unsafe	Clean area before leaving
9. Wire and commission industrial/commercial motors	Electrocution	Trade certificate & Trade training
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Signed Off

Joseph Ruggier